

ORDER FORM

(UK STUDENTS ONLY)

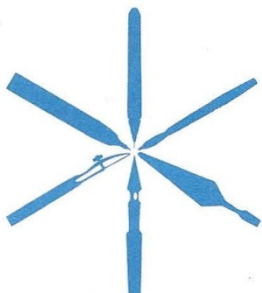
Please take a few minutes to complete this enrolment form using block capitals and then return it to us either at: **(PLEASE REMEMBER TO ENCLOSE ANY CHEQUES OR PAPERWORK)**

- London Art College
PO Box 719
Lancaster
LA1 2WT
- Or Via email to admin@LondonArtCollege.co.uk
- Or you can enrol online at www.londonartcollege.co.uk

PLEASE PRINT CLEARLY	
AGE:	TITLE (Dr/Mr/Mrs/Miss):
FIRST NAME:	
LAST NAME:	
ADDRESS:	
	POST / ZIP CODE:
COUNTRY:	
TELEPHONE:	
EMAIL:	
DELIVERY ADDRESS: (if different)	

Please can you tell us where you heard about us?	
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PREVIOUS EXPERIENCE (Complete/Tick if appropriate)	
LAC STUDENT No.	BEGINNER:
AMATEUR:	PROFESSIONAL:
Please outline your previous experience to date and any areas you would like to concentrate on (please continue on another sheet if you need to):	

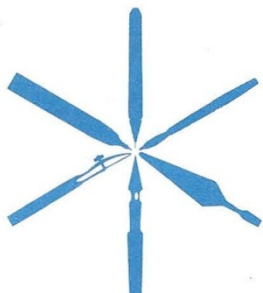


PLEASE LIST THE COURSE(S) YOU WISH TO STUDY		
COURSE CODE	COURSE NAME	COURSE FEE (£)
SUB TOTAL		
LESS DISCOUNTS		
ADD INSTALMENT CHARGE - £15 (IF APPLICABLE)		
TOTAL		

HOW TO PAY – Please Select		
	I am paying in full by cheque made payable to ‘ London Art College ’	
	I am paying in full by Visa, Mastercard or Switch.	
	I am paying in full by bank transfer. (a/c: 90403172 sort code: 20-13-34)	
	I am paying in instalments and I enclose my 1st payment of: _____ <small>(Only available to UK customers).</small>	£ _____
	I will be paying the balance by cheque or postal order :	
	I will be paying the balance by credit card :	
	I will be paying the balance by standing order : (Form Enclosed).	

For Payment by Visa, Mastercard or Switch – Please Complete/Select									
Please debit my card by the full fee:									
INSTALMENTS Please debit my card by:			£ _____	each month for _____			months.		
Start Date:		Expiry Date:		Security Code: <small>(3 digits on back of card).</small>		Issue Number: <small>(Switch only).</small>			
Name on Card:				Signature:					

The London Art College Guarantee: You can return the course in good condition, for full refund, within fourteen days of receipt, if not completely satisfied.



STANDING ORDER MANDATE
Please fill in your bank details

To The Manager of:		Bank Ltd.	Branch:
Address:			
Please pay:			
Branch:		Barclays Bank	
Sort code:		Clifton, Bristol, BS8 1RB	
For credit of:		20-13-34	
Account No.:		London Art College	
The sum of:		90403172	
Commencing the 1st of:		and thereafter on the 1st day of each month up to and including 1 st :	Total No. of Payments:
(MONTH)	(YEAR)	(MONTH)	(YEAR)
ACCOUNT DETAILS:		Name of the account holder(s):	
Account number:		Sort Code:	
Signature:		Student No.:	(TO BE FILLED IN BY THE COLLEGE).
To Payee's bank - Please use this 'Student No.' on all payments - thank you.			

London Art College's Learning Agreement

General Terms:

London Art College will supply the learner with written study materials, critiques of work submitted and artistic support for either the duration of the course or up to two years, whichever is the shortest. If the learner spends time following the course materials and practising the techniques improvements will be made to their artist skills.

Students have fourteen days from receipt of their course to return it, in good condition for a full refund of their fees. After fourteen days the college has no legal liability for the reimbursement of fees irrespective of whether or not the student completes the course. The college is not liable for work submitted by post that is misplaced by the postal service.

The college undertakes that the study units provided are appropriate and consistent with the statements made to the learner prior to enrolment. The written course materials provided by London Art College are complete within themselves and it is possible for the learner to complete the course in their own time without submissions to the college. However to qualify for the college's certificate / diploma associated with any course it will be necessary to submit all required assignments within two years of enrolment. It may be possible to gain an extension of this time on request, but a further fee will be payable.

Whilst London Art College will make every effort to ensure that you have the same course artist for the duration of the course we reserve the right to make a change if necessary. Critiques are intended as a way of giving students confirmation that they have understood the techniques described in the course material and help to understand how well they have put those techniques into practice. Critiques are usually prepared personally for the student by the course artist in response to assignments submitted. They can be in the form of an MP3 or in written form such as e-mail or letter. The college will, at its discretion, recognise the effort and achievement of the student by the award of an appropriate Certificate / Diploma. Any appeal will be reviewed by a member of the college's management team; the outcome of which will be final.

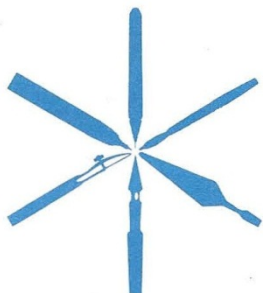
If the learner does not submit work, or contact the college for a period of two years the college has the right to de-register the learner. If the learner wishes to remain on the course and it is within two years of enrolment then a written request must be submitted. If a student paying the course fees by instalments misses a payment without satisfactory explanation they will be deregistered from the course.

If you have a complaint about London Art College, its courses or its course artists, please let us know either by telephone or in writing and we will try to rectify it. If the complaint is not handled to your satisfaction it can be submitted to the Association of British Correspondence Colleges for non-binding arbitration.

BY ENROLLING ON A COURSE WITH THE LONDON ART COLLEGE YOU ARE AGREEING TO THE LEARNING AGREEMENT.

(For full Terms & Conditions: please see: www.LondonArtCollege.co.uk/terms.htm). Form Date: 2012.03.22

The Admin Centre, London Art College, PO Box 719, Lancaster, LA1 2WT
Tel: +44 (0) 1524 847 447, www.londonartcollege.co.uk, admin@LondonArtCollege.co.uk



Price List 2012

Course Details	Cost £ Sterling	Fee plus £15 Instalment charge	1st Payment with enrolment	No. of Instalments	Cost per instalments
DIPLOMA COURSES					
Drawing and Painting Diploma (D1)	£340.00	£355.00	£85.00	4	£67.50
Cartooning Diploma (D2)	£280.00	£295.00	£80.00	4	£53.75
Graphic Design Art Diploma (D3)	£360.00	£375.00	£100.00	4	£68.75
History of Art Diploma (D4)	£340.00	£355.00	£85.00	4	£67.50
Pet Portraits Diploma (D5)	£340.00	£355.00	£85.00	4	£67.50
Illustrating Children's Books Diploma (D6)	£340.00	£355.00	£85.00	4	£67.50
Landscape Diploma (D7)	£340.00	£355.00	£85.00	4	£67.50
Watercolour Diploma (D8)	£340.00	£355.00	£85.00	4	£67.50
Botanical Painting Diploma (D9)	£340.00	£355.00	£85.00	4	£67.50
CERTIFICATE COURSES					
Life Certificate (C3)	£255.00	£270.00	£60.00	4	£52.50
Oils Certificate (C5)	£255.00	£270.00	£60.00	4	£52.50
Portraiture Certificate (C7)	£255.00	£270.00	£60.00	4	£52.50
Pastels Certificate (C8)	£255.00	£270.00	£60.00	4	£52.50
Coloured Pencil Certificate (C12)	£255.00	£270.00	£60.00	4	£52.50
Science Fiction & Fantasy Certificate (C13)	£255.00	£270.00	£60.00	4	£52.50
Still Life Certificate (C15)	£255.00	£270.00	£60.00	4	£52.50
SHORT COURSES					
Beginners' Drawing (B1)	£170.00	£185.00	£55.00	3	£43.33
Beginners' Painting (B2)	£170.00	£185.00	£55.00	3	£43.33
Colour Awareness (B3)	£170.00	£185.00	£55.00	3	£43.33
COURSES FOR 7-13 YEAR OLDS					
Drawing for Children Part 1 (YA1)	£110.00	£125.00	£45.00	3	£26.67
Drawing for Children Part 2 (YA2)	£110.00	£125.00	£45.00	3	£26.67
FOLLOW ON COURSES					
Illustrating Children's Books Diploma (F1)	£275.00	£290.00	£75.00	4	£53.75
Understanding 20th & 21st Century Art (F2)	£275.00	£290.00	£75.00	4	£53.75

BY ENROLLING ON A COURSE WITH THE LONDON ART COLLEGE YOU ARE AGREEING TO THE LEARNING AGREEMENT.

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